



Office of the CDM&PHO, Sambalpur
District Programme Management Unit (NHM)
District Headquarter Hospital, Modipada, Sambalpur.
Tel/Fax: 0663 – 2400441,
Email: nhmsambalpur@gmail.com



Govt. of Orissa

Adv No- 3281

Contractual Appointment

Date - 09/11/2024

Application are invited in prescribed format from eligible candidates for filling up the following posts under National Health Mission, Sambalpur on contractual basis with monthly remuneration as noted against each and subject to renewal as per the OSH & FW society terms & Condition. The positions are purely temporary and co terminus with the Scheme. Lower age limit is 21 Years as on 01.10.2024.

Sl. No	Name of the Post	Vacancy	Remuneration
1	Jr. Hospital Manager	01 Post	Rs-28063/-
2	Block Programme Manager (BPM)	01 Post	Rs-28063/-

Interested candidates can log on to <http://Sambalpur.odisha.gov.in> for details eligible Criteria, Age & Application Form etc. The above positions are purely temporary and also co-terminus with the scheme. Canvassing in any form will render the candidate disqualified for the position. Details of eligibility, number of vacancies etc. of each category of post can also be downloaded from the above official website. The application along with photocopy of relevant documents should reach to the CDM&PHO-cum-DMD, Sambalpur **on or before 22.11.2024 by 5.00 PM through Registered Post / Speed Post only**. The envelope should "Superscripted with the name of the Post applied for _____". This office will not be held responsible for any postal delay. The mentioned vacancies are provisional which may increase or decrease depending upon requirement or otherwise at the time of actual engagement. The valid panel list which same remuneration & qualification may be utilized with the society. Typological error (if any) may be exempted. The undersigned reserves the rights to cancel any or all application of advertisement without assigning any reason thereof.

Sd/-

CDM&PHO-cum-District Mission Director, NHM, Sambalpur



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Contractual Appointment

Interested candidates fulfilling the eligibility criteria are requested applied for following posts under National Health Mission, Sambalpur on contractual basis for a period of 11 months with monthly remuneration as noted against each and subject to renewal as per the OSH & FW society norms basing on the performance and subsistence of the programme. Performance Incentives & other benefits are also admissible as per norms applicable & orders issued there-under from time to time.

SI No	Name of the Post	Qualification/ Eligibility/ Age	No. of vacancy
1	Jr. Hospital Manager	<ul style="list-style-type: none">• Post Graduate Diploma in Hospital Management/ Hospital Administration/ Hospital & Health Management/ Hospital & Health Administration OR Post Graduate Degree in Hospital Management/ Hospital Administration/ Hospital & Health Management/ Hospital & Health Administration OR Master Degree in Hospital Administration/ MBA in Hospital Administration• Age up to 40 years	01
2	Block Programme Manager (BPM)	<ul style="list-style-type: none">• The Candidate should be a Post Graduate with minimum 55% marks. She/he should have completed one year Diploma Course in Computer Application from a recognized / registered Institute.• Age Limit is from 21-35 Years as on the first day of the advertisement month.	01


CDM & PHO-Cum-Dist. Mission Director,
Sambalpur.

General information and Instructions:-

1. Candidates fulfilling eligibility criteria can register his / her name and submit application form as per prescribed format(available in the official website)to the undersigned on the scheduled date as mentioned above with attested photocopies of all relevant document in support of age, qualification and experience. Incomplete application in any form will be rejected.
2. All the positions are purely temporary and co-terminus with the scheme.
3. Number of vacancies / remuneration as mentioned under this advertisement may vary at the time of actual engagement.
4. Candidates are also required to paste one recent passport size color photograph in the application form and attach self-photo ID proof (**Voter ID card / PAN card / Driving License / Aadhar card / Passport**).
5. Candidates are instructed to bring their all original requisite qualification & relevant certificate/ mark sheet documents for original verification.
6. Candidates who are already working in Health Department either on regular or on contractual basis, have to submit **No Objection Certificate** from concerned employer along with the application without which they will not be eligible for the post applied for.
7. If any candidate is found to have suppressed any information or furnished false information / documents, his/her case shall not be considered for the post applied for and in case already engaged on the basis of the said information / documents, his / her service shall be terminated from the Odisha State Health & Family Welfare Society (OSH&FW) Society forthwith.
8. Candidates who have been disengaged earlier from the OSH&FW Society on administrative ground such as **disobedience / poor performances/ misbehavior / criminal activity** etc. are not eligible, for any of the advertised post.
9. No personal correspondence / queries will be entertained. All official communication will be made through e-mail / district website / Office Notice Board.
10. The panel list for above positions shall also remain valid for similar post / in other programmes under NHM ambit with same educational qualification and same remuneration, as will be decided by the Society for a period of 1 (one) year from its approval. However the undersigned is reserve the right to cancel the panelist at any point of time without mentioning any reason thereof.
11. In case the marks obtained are in the form of CGPA, OGPA, DGPA, GPA, CPI etc., a certificate for conversion as applicable to percentage of marks shall be submitted at the time of submission of application form. Certification towards AICTE /UGC recognized Institutions / Universities shall also be submitted at the time of submission of application form, wherever applicable, without which the application shall not be considered & shall be rejected.
12. Selection will be done as per the guideline stipulated by the Mission Director, NHM, Odisha.



13. The application shall have the length of uninterrupted contractual service of the employee in the said post under the society and the names of previous stations in such post, his /her present place of posting & his/her category to which he/she belongs as per record (SC/ST/SEBC) with due certification from the concerned authority. For the calculation of the incumbency, the last uninterrupted service in the same post under the society shall be taken in to account. As per vacancies, the candidates having highest incumbencies shall be repositioned and posted against such vacancies.
14. The benefit of relaxation in age and weight age in marks is applicable in favor of employees working under OSH&FW Society applied for and participating the recruitment process will be considered following the guideline stipulated in the office Order No. 9043 & No.9058 Dated 05.08.2021 of Mission Director, NHM, Odisha. The candidates are requested to submit the relevant documents during submission of the application forms as per Clause mentioned below, otherwise their benefit of relaxation in age and weight age in marks will not be considered.
15. The benefit of age relaxation and weight age will be available to the employees concerned, if S/he has completed at least three terms of contractual services (11 months each) under the OSH & FWS Society.
16. The remarks recorded in PAR of the employee concerned must be '**Outstanding**' or '**Very Good**' for the preceding three (3) terms of contractual service.
17. The age relaxation to the employees for the post applied shall be allowed @ 1 (one) per year for each contractual term of service up to a maximum 10 years, over and above the maximum age limit prescribed in the Advertisement of the said post, subject to an age ceiling of 55 years.
18. Employees who have cleared all the steps in the recruitment process up to the final level of selection shall be eligible for award of grace marks to the extent of 01 percentage mark for each completed term of services up to a maximum of 10 percentage marks of the total marks which will be added to the total score secured by the said employee.
19. Those candidates are belongs to the deceased person they may be availed grace mark as per MD NHM letter No 9058 Dated 05.08.2021 of Mission Director, NHM, Odisha
20. The undersigned reserves the right to cancel any or all the applications / positions at any stage of recruitment process without assigning any reason thereof.
21. No TA/DA will be provided for this purpose.
22. Self-attested copy of Nativity certificate / Residential certificate issued by the competent Authority not later on six month from the date of publication.(this document is only required for the post of Accountant only).
23. Self-attested copy of Caste Certificate issued by the competent Authority not later on six month from the date of publication for SC/ST/SEBC candidates is mandatory.


CDM & PHO-Cum-Dist. Mission Director,
Sambalpur.



APPLICATION FORM FOR RECRUITMENT UNDER NHM, SAMBALPUR

Advt. No. :

Date:

POST APPLIEDFOR:					<u>PHOTOGRAPH</u>	
1. Name of Applicant: (in capital letter)						
2. Father's Name:						
3. Date of Birth :			4. Gender: M F		5. District Domicile :	
6. Age As on 01/11/ 2022 :						
7. Please mention if SC/ST/SEBC/UR :						
8a. Present Address :				8b. Permanent Address:		
9. E-mail Address:						
10. Mobile No. (Personal):				11. Mobile No. (Res):		
12. Languages Known: Spoken / Written						
13. Computer Literacy: Mention all software (s) known/used						
14. Education : High School onwards, please list all your qualifications :						
Exam Passed	Institute/Board & Location	Year of passing	Marks(without Extra Optional)			Full/Part Time/Distance Learning
			Full Mark	Marks Secured	%	

15. Employment Record:
Years of Post Qualification Experience:
Total Years of Experience:

16. Experience Details (Starting from Present employment):

Name of the Employer	Post Held	From Date	To Date	Total		Job Description	Remuneration
				Years	Months		

Declaration: I do hereby declare that the information furnished above are true to the best of my knowledge and belief and that, if at any stage, it is found that any of the above material information is false / incorrect or is suppressed by me, my candidature / appointment under ZSS, NHM, Sambalpur is liable to be rejected / terminated. I also declare that I have never been disengaged from service under the OSH & FWS, Odisha/ ZSS, Sambalpur on administrative ground such as disobedience / poor performances / misbehavior / criminal activity etc.

Further, I undertake that I shall produce all original certificates / documents in support of the above information at the time of Interview / certificate verification.

Date:

Place:

Full Signature of the Applicant

Candidates are required to attach the following documents along with the application form.

1. One recent passport size color photograph duly pasted at the designed space.
2. Self-attested photocopy of Identity Proof (Voter ID card / PAN card / Driving License / Aadhar Card / Passport).
3. Self-attested copies of All Mark sheet and certificate in proof of the claim made by the candidate relating to his/her educational qualification.
4. Self-attested copy of HSC or equivalent marks sheet and certificate (proof of age)
5. Self-attested copy of Registration Certificate etc.
6. Self-attested copy of Caste Certificate issued by the competent Authority for SC/ST/SEBC candidates.
7. Self-attested copy of all documents in support of claim raised for PWD, Sports person, Ex-serviceman.

