

PARADIP PORT AUTHORITY
PARADIP - 754 142, ODISHA (INDIA)
ADMINISTRATIVE DEPARTMENT



No. AD/RSC-23-10/2024/ 1930

Dated, the 10 September, 2024

ADVERTISEMENT

Paradip Port Authority (PPA) an autonomous body under Ministry of Port, Shipping & Waterways, invites applications from Indian Nationals for engagement of an **Asst. Teacher cum NCC Officer on Contractual Basis** in the Port Trust High School. The details of eligibility criteria for such contractual engagement is as follows :-

Eligibility Criteria


- i) **Qualification:**
 - a) A full time regular Bachelor degree with B.Ed. (or) B.P.Ed from a Recognized University.
 - b) NCC 'C' Certificate with 'A' Grade. (Preference would be given to candidates undergone Republic Day Parade Camp)
- ii) **Experience:** 5 years experience as a Teacher/ NCC instructor in a recognized school/ college.
- iii) **Age:** Not exceeding 35 years as on 01.09.2024.
- iv) Should be **physically and mentally fit** for carrying out NCC activities and trainings.

Remuneration: Fixed Consolidated remuneration of Rs. 30000/- per month.

General Conditions

- i) The candidate should not have been convicted by any Court of Law.
- ii) The engagement will be initially for 01 year and extendable further based on the performance of the selected candidates and requirement of Paradip Port Authority with **5% increment** per year.
- iii) Applications, complete in all respects in the prescribed format and addressed to **the Secretary, Paradip Port Authority, Dist-Jagatsinghpur, Odisha- 754142** should reach **the office of the Secretary, Paradip Port Authority** by REGISTERED POST before the last date.
- iv) The envelope containing the application should be clearly super-scribed in **BOLD** capital letters as :-**"APPLICATION FOR THE POST OF _____"**.
- v) The selection will be based on Written Test or Interview or both as per the discretion of PPA. The Shortlisted applicants only shall be called for document verification / Written Test / Interview.

- vi) The candidates shall be held responsible for correctness of all information given by him/her and in case of any information/documents found to be incorrect at a later stage, action shall be taken against the candidates, including dismissal / termination from service as per rule, without any notice.
- vii) Self-attested copies of documents in proof of age/date of birth and in support of educational qualification, NCC courses and experience must be enclosed. Application will not be considered without self-attested copies of all supporting documents.
- viii) Applicant must attach two latest passport size photographs mentioning his/her name on the back side.
- ix) Canvassing in any form will lead to disqualification.
- x) No request for change of any entries or part, originally indicated in the application form, shall be entertained.
- xi) Candidates should note that PPA will in no case be responsible for incomplete/ non-receipt/ late receipt of their applications for any reason whatsoever.
- xii) Candidates are advised to visit the website www.paradipport.gov.in for further instructions/directions/amendments etc. from time to time, for written test/ interview e.t.c.
- xiii) PPA reserves the right to modify/amend/cancel the advertisement, if required, at any time, due to administrative reasons without assigning any notice/reason thereof.
- xiv) Any kind of dispute with regard to the recruitment will be subject to jurisdiction within the district of Jagatsinghpur, Odisha only.
- xv) The engagement is purely on contractual basis and the selected candidates will not confer any right of claim regular appointment etc.
- xvi) No TA/DA is admissible for appearing in written test or interview/personal discussions etc.
- xvii) The contractual engagement may be terminable on one month's prior notice or on payment of salary in lieu of it for the shortfall period from either side. However, the engagement is also terminable on 24 hours notice for unsatisfactory performance and for any act considered to be derogatory / detrimental to the interest of PPA.
- xviii) Last date for receipt of application is 20/09/2024 .


Secretary,
Paradip Port Authority



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APPLICATION FOR THE POST OF: "Asst. Teacher cum NCC Officer"

1. Name of the Candidate (in Block : _____
letters)
2. Father's/Husband's Name : _____
3. Date of Birth (dd/mm/yyyy) : _____
4. Age as on 01.09.2024 : _____
5. Permanent Address (with pin code) : _____

6. Address for correspondence (with pin : _____
code)

7. E-mail address, phone numbers : E-mail: _____
(office, residence & mobile) along : Mob: _____
with fax no. if any : Landline No: _____
8. Nationality :
9. Religion :
10. Whether belongs to Minority
/Community, If yes, please specify. :
11. Whether belongs to ST/SC/
OBC/GEN :
12. Gender :
13. Disability (if any),
(enclose self attested certificate) :
14. Marital Status :

Affix
Passport
size
Photograph

15. Details of Educational Qualifications from Matriculation onwards (Enclose a separate sheet, duly signed, if the space below is insufficient):

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Examination passed					
b) Year of passing					
c) Name of College/ Institute					
d) Regular / Part Time / Distance Mode					
e) University/ Board					
f) Main subjects					

6. Details of experience (in chronological order). (Enclose a separate sheet, duly signed, if the space below is insufficient.) _____

Sl. No.	(1)	(2)	(3)	(4)	(5)
a) Name of organization					
b) Post held with dates	From				
	To				
c) Brief description of duties					
d) Details of experience					
e) Scale of pay					
f) Class (I, II, III IV) / In case of private service (Executive / Non-Executive)					
g) Total Salary					

17. Details of NCC Courses undertaken ("C" Certificate, RDC etc.) enclose certificates. _____

18. Details of computer knowledge : _____

19. Language(s) known (Read, write, speak and understand) : _____

20. Whether convicted by any Court of Law (Yes/No), If yes, please specify. _____

DECLARATION

I hereby solemnly declare and undertake that all information furnished by me is true, correct and complete to the best of my knowledge and belief. I also undertake that, if at any stage of selection, the information furnished is found to be false or misleading, my candidature/ appointment/ services will stand cancelled/ terminated, without assigning any reasons therefor.

Date: _____

Signature: _____

Place: _____

Name : _____