

4. EDUCATIONAL QUALIFICATION:

A candidate must possess a Bachelor's Degree in any discipline from a recognised University or such other qualification equivalent thereto. He/ she must have adequate knowledge in Computer Application.

5. EXAMINATION FEE:

A candidate is required to pay a non-refundable and non-adjustable fee of Rs.500/- (Rupees Five Hundred) only through online by using Debit Card/ Credit Card/UPI/ Net Banking system.

Candidates belonging to Scheduled Caste and Scheduled Tribe and Persons with Disabilities are exempted from payment of examination fee.

6. SYLLABUS OF EXAMINATION:

The Recruitment Examination for the post of Assistant Section Officer shall consist of Preliminary Examination/Test, Main Written Examination, Computer Application Test and Viva-Voce Test as detailed below.

(A) Preliminary Examination/Test - 150 marks (2 hours duration)

The Preliminary Examination/ Test shall carry 150 marks in accordance with the Graduation Course on the subjects of General English, General Knowledge, Logical Reasoning and Quantitative Aptitude. In the Preliminary Examination/Test there shall be 150 numbers of Objective Type of Questions with Multiple Choice Answers.

THERE SHALL BE NEGATIVE MARKING OF 0.5 (HALF) MARK FOR EACH WRONG ANSWER. Those candidates who secure not less than 33% of marks in case of Scheduled Caste & Scheduled Tribe category and 40% of marks in case of other categories in the Preliminary Examination/Test shall be called to appear in the Main Written Examination.

Provided that, the Court shall have the discretion to fix the cut-off mark, taking into consideration the number of vacancies to be filled up and the number of candidates who have qualified in the Preliminary Examination/Test.

(B) Main Written Examination: 300 marks (5 hour duration)

SL. NO.	SUBJECT	MARKS	DURATION
1.	English (Essay, Précis writing, Translation, Retranslation and Grammar)	100	2 hours
2.	Mathematics (Arithmetic, Algebra, Mensuration, Statistics & Probability)	100	2 hours
3.	General Awareness & Test of Reasoning (Current Affairs, National & International Events, Major Financial/ Economic news, Budget & Five-year plans, Books & Authors, Awards & Honours, Abbreviations, Important Days, Who's Who, Sports, General Science, International & National Organization, History, Geography, Politics, Civics and Culture.)	100	1 hour

So far as Main Written Examination is concerned, English Paper shall be of qualifying in nature. If a candidate belonging to SC & ST category fails to secure at least 33% of marks and if a candidate belonging to rest of the categories fails to secure at least 45% of marks in English paper, his/her other papers i.e. Mathematics and General Awareness & Test of Reasoning shall not be evaluated and he/she shall be deemed to have been disqualified.

Provided that, the marks secured by a candidate in English Paper, as mentioned above, shall not be taken into account while drawing up of the Final Merit List.

The Court shall call the candidates for Computer Application Test, who have secured not less than 40% of marks in aggregate and a minimum of 30% of marks in case of S.C./S.T. category and not less than 45% of marks in aggregate and a minimum of 33% of marks in case of rest of the categories in each paper i.e. Mathematics and General Awareness & Test of Reasoning in the Main Written Examination.

(C) Computer Application Test: 100 Marks (1 hour duration)

The Computer Application Test is qualifying in nature and the qualifying mark is 50% of the total marks in the said paper. It shall consist of Theory & Skill Test, the details of which is given below:-

Computer Application	MARKS	DURATION
(i) Theory	50	30 minutes
(ii) Skill Test	50	30 minutes

[Computer Fundamentals, Windows (MS- Windows), MS Office (Word, Excel & Power Point), Linux Fundamental and Open Office Application, Usage of Internet Operation, Communication Technology, Networking Concepts (LAN, Ethernet, Broad Band, Wireless) and Digital Signature]

Those candidates who secure at least 50% marks of the Computer Application Test shall be called upon to appear in the Viva-Voce Test. Such mark obtained in Computer Application Test shall not be taken into account while drawing up of the Final Merit List.

(D) Viva-Voce Test: 40 Marks

The marks secured by the candidate(s) in the Viva-Voce Test shall be added to the marks obtained by him / her in the Main Written Examination so as to arrive at the total marks secured by him / her, and the names of the candidates shall be arranged in order of merit on the basis of such total marks.

Provided that, the names of the candidates shall not be included in the Merit List, unless such candidates secure a minimum of 40% of marks in the Viva-Voce Test.

If two or more candidates secure equal marks in aggregate, the order of merit shall be determined in accordance with the marks secured at the Main Written Examination, and if the marks secured in the Main Written Examination of the candidates concerned is also equal, then the order of merit shall be decided as to who is older in age, and the person older in age shall be placed above the other candidate.

Notwithstanding the aforesaid provisions, the Chief Justice, may reduce the qualifying marks at his / her discretion to meet the exigency of non-availability of sufficient number of candidates.

7. CENTRE OF EXAMINATION:

The Preliminary examination may be held in all the 30 Districts of the State. The Candidates are required to select 3 Districts of their choice in order of his/her preference at the time of filling up of the online application form. Every effort will be made to allot candidates to the District of their choice. The Court may, at its discretion, allot any other District to the candidates when circumstances so warrant. Examination Centre for subsequent stages of recruitment process will be intimated to Candidates in due course of time.

REQUEST FOR CHANGE OF CENTRE WILL NOT BE ENTERTAINED.

8. OTHER ELIGIBILITY CONDITIONS:

- (A) The candidate must be a citizen of India and he must –
- (i) Have the requisite qualification(s).
 - (ii) Be of good character.
 - (iii) Be of sound health and mind, good physique and free from any contagious or communicable disease and should not be with bodily infirmity of more than 50%.
 - (iv) Not have more than one spouse living, if married.
 - (v) Not have any past criminal antecedent and / or record.
 - (vi) Not have been convicted by any Criminal Court for offence involving moral turpitude.