

**OFFICE OF THE NEW BLF SAILASUTA (BLF), TH. RAMPUR**  
(Currently functioning at Mission Shakti Bhawan, CDPO Office complex, Th. Rampur)

Letter No. 34 / Date 20/07/2023

The New Saialasuta BLF,At/PO – Th. Rampur PS-Th. Rampur, Dist - Kalahandi, Pin-766037. Application are invited for MBK & CRP-CM to be engaged in Dhiluguda, Nehla, Melghara, Jhudingjhor, Simelpadar, Kathaghara, Silet, Marguma, Durbelguda, Madangguda, Bhutuguda, Kachalekha, Padadei, Serkapai, Melghara, Suksan, Tumnkikhol, Ghumer, Uadrehoberi, Badsukli, Tikilipdar, Mahulaptna & Kerpai GPLF under Th.Rampur Block of Kalahandi District in prescribed format from eligible Female Candidates. A candidate can Download their application form at <http://kalahandi.nic.in> for following post with performance incentives details are given below.

Community Support Staff	CLF/GPLF	No of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
CRP-CM	No. of CLF	22	10 <sup>th</sup> Pass	Rs.3000/-
Master Book Keeper(MBK)	No. of GPLF	1	12 <sup>th</sup> /Intermediate/ +2 pass	Rs.6000/-

The CLF/GP wise vacancy details are attached herewith in Annexure-I for reference.

**Other Eligibility Criteria:**

- Should be a woman and an SHG member.
- Should be able to read and write Odia.
- Well conversed with local language/dialect.
- Age: Minimum 18 years.
- Domicile: Residence of the same village/cluster in case of CRP-CM, same GP in case of MBK.

**General Terms & Conditions:**

- 1) Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum- Executive Officer, Zilla Parishad, Kalahandi / NIC, Kalahandi.
- 2) Self-attested documents in support of identity, qualifications, experience, etc. as per the checklist have to be submitted along with application form at BLF Office within the timeline. No further documents will be received after the submission of application. Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications, experience and other socio-economic cum special category.
- 4) The prescribed eligibility conditions viz. age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6) Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7) CLF / GPLF / BLF have all the rights to cancel selection process at any level of selection process.
- 8) The candidate has no right to claim for permanent job with concerned CLF/ GPLF /BLF / Government.
- 9) **The last date of receipt of application is 05.08.2023 by 5.30 PM.**

*Santashila Nak*  
SECRETARY  
NEW BLF SAILASUTA SHG  
Secretary  
New BLF Sailasuta  
Th.Rampur

*Kasmata Nak*  
PRESIDENT  
NEW BLF SAILASUTA SHG  
President  
New BLF Sailasuta  
Th.Rampur

Memo No. 35

Dt. 20/07/2023

Copy submitted to the Hon'ble Minister Sports, Youth affairs & Home, Govt. of Odisha, for favour of kind information.

*Santasila Naik*  
SECRETARY  
NEW BLF SAILASUTA SHG  
Secretary  
New BLF Sailasuta  
Th. Rampur

*Rasmata Naik*  
PRESIDENT  
NEW BLF SAILASUTA SHG  
President  
New BLF Sailasuta  
Th. Rampur

Memo No. 36

Dt. 20/07/2023

Copy submitted to the Chairman, Panchayat Samiti, Th. Rampur / PS member (All GP), and submitted to the Sarpanch (All) GP for favour of information with a request to affix the notice in GP Office Notice Board.

*Santasila Naik*  
SECRETARY  
NEW BLF SAILASUTA SHG  
Secretary  
New BLF Sailasuta  
Th. Rampur

*Rasmata Naik*  
PRESIDENT  
NEW BLF SAILASUTA SHG  
President  
New BLF Sailasuta  
Th. Rampur

Memo No. 37

Dt. 20/07/2023

Copy submitted to the CDO-cum-EO, Zilla Parishad, Kalahandi / District Social Welfare Officer, Kalahandi for favour of kind information.

*Santasila Naik*  
SECRETARY  
NEW BLF SAILASUTA SHG  
Secretary  
New BLF Sailasuta  
Th. Rampur

*Rasmata Naik*  
PRESIDENT  
NEW BLF SAILASUTA SHG  
President  
New BLF Sailasuta  
Th. Rampur

Memo No. 38

Dt. 20/07/2023

Copy submitted to the Chief Information Officer, NIC, Kalahandi for information with a request to web host the notice in NIC portal of Kalahandi District.

*Santasila Naik*  
SECRETARY  
NEW BLF SAILASUTA SHG  
Secretary  
New BLF Sailasuta  
Th. Rampur

*Rasmata Naik*  
PRESIDENT  
NEW BLF SAILASUTA SHG  
President  
New BLF Sailasuta  
Th. Rampur

Memo No. 39

Dt. 20/07/2023

Copy submitted to the Block Development Officer, Th. Rampur / Child Development Project Officer, Th. Rampur for favour of information with a request to publish the notice in respective office notice board.

*Santasila Naik*  
SECRETARY  
NEW BLF SAILASUTA SHG  
Secretary  
New BLF Sailasuta  
Th. Rampur

*Rasmata Naik*  
PRESIDENT  
NEW BLF SAILASUTA SHG  
President  
New BLF Sailasuta  
Th. Rampur

Memo No. 40

Dt. 20/07/2023

Copy to Supervisor (All), ICDS, Th. Rampur for information with a request to publish the notice in all AWCs /President & Secretary, GPLFs (All) for favour of information with a request to publish the notice in GPLF office notice board & respective CLFs./Copy to Notice Board & Guard File of BLF for publish & record.

*Santasila Naik*  
SECRETARY  
NEW BLF SAILASUTA SHG  
Secretary  
New BLF Sailasuta  
Th. Rampur

*Rasmata Naik*  
PRESIDENT  
NEW BLF SAILASUTA SHG  
President  
New BLF Sailasuta  
Th. Rampur

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

Rasmita Naik

SECRETARY  
TASC  
Tahasildar

Naik

**ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF**

**Position applied for –**

**Name of the CLF:** \_\_\_\_\_ **Name of the GPLF:** \_\_\_\_\_

**Name of the Bank Branch (Bank Mitra):** \_\_\_\_\_ **Name of the Block:** \_\_\_\_\_

<b>A</b>		<b>Personal Information</b>	
1	Full Name of the Applicant		<i>Paste recent passport size colour photograph</i>
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )	
8	Economic Category (Please tick valid option)	Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )	
9	Special Category (Please tick valid option)	PwD ( ) / Orphan ( ) / PVTG ( )	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

<b>B.</b>	<b>Educational Qualification</b> <i>(Self attested photocopy of Certificates &amp; Mark sheets to be</i>
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<i>attached)</i>							
Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Instituti on/ College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
<b>Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below</b>							
5							
6							
7							
8							

<b>C. Experience</b> <i>(Self attested photocopy of experience certificates and relevant documents to be attached)</i>					
Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

<b>D. Language Proficiency (Put Tick Mark <math>\checkmark</math> in appropriate column)</b>				
<b>Sl. No.</b>	<b>Language</b>	<b>Read</b>	<b>Write</b>	<b>Speak</b>
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

<b>Sl No.</b>	<b>Name of Document attached</b>	<b>Sl No.</b>	<b>Name of Document attached</b>
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

***Declaration***

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

*Date*

*Place*

*Signature*

## CLF/GP WISE VACANCY DETAILS FOR DIFFERENT POSITIONS UNDER NEW BLF SAILASUTA, TH. RAMPUR

SL.No	Name of the GPLF	Name of the GP	Name of the Village	Name of the CLF	Designation	Vacancy
1	Omm Sairam Panchyat Stariya Mahila Mahasangha	Kaniguma	Dhuliguda	Dhuliguda	CRP	1
2			Nehela	Nehela	CRP	1
3	Nakrundi Panchyat Stariya Mahila Mahasanga	Nakrundi	Melghara	Maa Thakurani	CRP	1
4			Jhudingjhor	Maa Gayatri	CRP	1
5	Gunpur Panchayat Stariya Mahila Mahasangha	Gunpur	Simelpadar	Maa Laxmi	CRP	1
6			Madangguda	Maa Santoshi	CRP	1
7			Kathaghara	Bindu Sagar	CRP	1
8	Silet Panchayat Stariya Mahila Mahasangha	Silet	Silet	Silet	CRP	1
9			Marguma	Marguma	CRP	1
10			Durbelguda	Durbelguda	CRP	1
11	Padepadar Panchayat Stariya Mahila Mahasangha		Bhutuguda	Bhataguda	CRP	1
12	Kerpai Gram Panchayat Stariya Sangha	Kerapi		GPLF	MBK	1
13			Kachalekha	Kachalekha	CRP	1
14			Padapai	Padapai	CRP	1
15			Serkapai	Serkapai	CRP	1
16			Melrapha	Melrapha	CRP	1
17	Birikot Panchayat Stariya Mahila Mahasangha	Birikot	Suksan	Suksan	CRP	1
18			Tumnikhohol	Tumnikhohol	CRP	1
19			Ghumer	Ghumer	CRP	1
20	Sir Jagarnath Panchayat Stariya Mahila Mahasangha	Mahulpatna	Uparchobri	Maa Kalijai	CRP	1
21			Badsukli	Krishna kaberi	CRP	1
22			Tikilipadar	Maa Tikilibudhi	CRP	1
23			Mahulaptna	Ramadei	CRP	1

Santasila Naik

SECRETARY

NEW BLF SAILASUTA SHG  
TH. RAMPUR

Kasmala Naik

NEW BLF SAILASUTA SHG  
TH. RAMPUR