



ସଶକ୍ତ ମହିଳା ! ସଶକ୍ତ ଓଡ଼ିଶା

OFFICE OF THE MISSION SHAKTI FEDERATION , BARCHANA

ADVERTISEMENT

Letter No : 32

Date : 06/03/2023

The Mission Shakti Federation, Barchana, At: Barchana Block Office, Po: Barchana Block: Barchana , Dist : Jajpur Pin-754296 . Applications are invited for MBK, Bank Mitra & CRP-CM to be engaged in Bantala, Salapada, Siha, Solar, Nelia, Arakhpur ,Bandala, Kundal, Badaghumuri, Samia and Shantipur GPLF under Barchana Block of Jajpur District in prescribed format from eligible Female Candidates. A candidate can Download their application form at <http://jajpur.nic.in> for the following post with performance incentives details are given below.

Sl No.	Community Support Staff	CLF/GPLF	No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per month)
1	CRP- CM	No. of CLF	61	10 th Pass	Rs. 3000/-
2	Master Book Keeper (MBK)	No. of GPLF	05	12 th / Intermediate/+2 Pass	Rs. 6000/-
3	Bank Mitra	No. of Bank	03	12 th / Intermediate/+2 Pass	Rs. 6000/-

The CLF / GPLF wise vacancy details is attached herewith in **Annexure-I** for reference

Other Eligibility Criteria.

Should be a woman and an SHG member. Should be able to read and write odia. Well conversed with local language/dialect . Age: minimum 18 years on the date of Advt. Domicile: Resident of the same village/cluster in case of CRP-CM, Residence same GP in case of MBK, Residence same service area of concerned Bank in case of Bank Mitra.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichhina Mohapatra
President/Secretary
Block Level Federation
Barchana

GENERAL TERMS & CONDITIONS

- 1) Application form and work description for each position are available at **GPLF/ BLF** office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum-Executive Officer .
- 2) Self-attested documents in support of identity , qualification , experience , etc . as per the checklist have to be submitted along with application form at **BLF Office Within the timeline** . Original documents shall be produced as and when required.
- 3) The selection process will consist of short listing of candidates on basis of minimum eligible Criteria , academic qualifications , experience and other socio-economic cum special category .
- 4) The prescribed eligibility conditions viz age, qualification and experience, etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5) In case of false or insufficient information / lack of proof to ascertain the eligibility of the applicant , their candidature will be rejected at any stage of the selection process.
- 6) Application shall mention the correct and active mobile number and email-id in the application form .
- 7) CLF / GPLF / BLF have all the rights to cancel selection process at any level of selection process .
- 8) The candidate has no right to claim for permanent job with concerned CLF / GPLF/ BLF /Government .
- 9) **The last date of receipt of application is 23.03.2023 by 05.30 PM.**

Sanjivra math
Secretary
Block Level Federation
Barchana

Sd- *Kichhina Mohapatra*
President
Block Level Federation
Barchana

ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 th class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

Sansukta Rathi

Secretary
Block Level Federation
Barchana

Kichinoy Mohapatra

President
Block Level Federation
Barchana

Subhash

Memo No. 33 Date 06/03/2023

Copy submitted to CDO-Cum-EO, Zilla Parisad, Jajpur / DSWO, Jajpur for favour of kind information.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichina Mohapatra
President
Block Level Federation
Barchana
Block Level Federation (BLF)

Memo No. 34 Date 06/03/2023

Copy submitted to District Information Officer, Jajpur for favour of kind information with request to web host the notice in <http://jajpur.nic.in> NIC portal of Jajpur District.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichina Mohapatra
President
Block Level Federation
Barchana
Block Level Federation (BLF)

Memo No. 35 Date 06/03/2023

Copy submitted to chairperson / Vice Chairperson, Barchana Block, ZP Member Zone 16, 17 & 18 Barchana Block, Sarpanch & PS Members of Barchana Block for favour of kind information.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichina Mohapatra
President
Block Level Federation
Barchana
Block Level Federation (BLF)

Memo No. 36 Date 06/03/2023

Copy submitted to Block Development Officer, Barchana/ Child Development Project Officer, Barchana for favour of kind information with a request to publish the notice in respective office notice board.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichina Mohapatra
President
Block Level Federation
Barchana
Block Level Federation (BLF)

Memo No. 37 Date 06/03/2023

Copy submitted to Block Project Manager/Block Project Coordinator, Barchana Block for favour of information with a request to oversee entire selection process of community cadres of all GPLF.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichkina Mohapatra,
President/Secretary
Block Level Federation
Barchana (BLF)

Memo No. 38 Date 06/03/2023

Copy submitted to Lady Supervisor (ALL), ICDS, Barchana for favour of information with a request to publish the notice in all AWCs.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichkina Mohapatra,
President/Secretary
Block Level Federation
Barchana

Memo No. 39 Date 06/03/2023

Copy submitted to PEOs (Concerned) under Barchana block for favour of information with a request to publish the Notice in G.P. notice board.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichkina Mohapatra,
President/Secretary
Block Level Federation
Barchana

Memo No. 40 Date 06/03/2023

Copy submitted President/Secretary, GPLFs (Concerned) for favour of information with a request to publish the notice in GPLF office notice board & respective CLFs.

Sanjukta Nath
Secretary
Block Level Federation
Barchana

Kichkina Mohapatra,
President/Secretary
Block Level Federation
Barchana

Annexure-

Sl No	Name of the GPLF	Name of CLF/GPLF/Bank	Name of the Vacant Post	Number of Post	Remarks
1	Bantala GPLF	Bantala GPLF	MBK	1	MBK-1,CRP-10
2		Barimula CLF	CRP-CM	1	
3		Bari CLF	CRP-CM	1	
4		Tengarh CLF	CRP-CM	1	
5		Kapastikri A CLF	CRP-CM	1	
6		Kapasatikri Kha CLF	CRP-CM	1	
7		Banatala CLF-1	CRP-CM	1	
8		Bantala CLF-2	CRP-CM	1	
9		Upula CLF	CRP-CM	1	
10		Upula Kalyana Mayee CLF	CRP-CM	1	
11		Kainthapokhari CLF	CRP-CM	1	
12	Salapada GPLF	Salapada GPLF	MBK	1	1 MBK,13 CRP
13		Tilapada CLF	CRP-CM	1	
14		Salapada CLF	CRP-CM	1	
15		Jiagada CLF	CRP-CM	1	
16		Salapada-3 CLF	CRP-CM	1	
17		Gopalpur CLF	CRP-CM	1	
18		Bandhapalli CLF	CRP-CM	1	
19		Baunsamuli CLF-1	CRP-CM	1	
20		Baunsamuli CLF-2	CRP-CM	1	
21		Harin Tikri CLF	CRP-CM	1	
22		Jhatia Pada CLF	CRP-CM	1	
23		Salapada-2 CLF	CRP-CM	1	
24		Enderpada CLF-1	CRP-CM	1	
25		Enderpada CLF-2	CRP-CM	1	
26	Siha GPLF	Swapneswar CLF, Kharmangi	CRP-CM	1	CRP-10
27		Mangarajpur CLF	CRP-CM	1	
28		Maa Durga CLF, Kharmangi	CRP-CM	1	
29		Kolhasing CLF	CRP-CM	1	
30		Kampira CLF	CRP-CM	1	
31		Godimagura A CLF	CRP-CM	1	
32		Godimagura B CLF	CRP-CM	1	
33		Siha A CLF	CRP-CM	1	
34		Siha B CLF	CRP-CM	1	
35		Siha C CLF	CRP-CM	1	
36	Solar GPLF	Canara Bank, Chhatia	Bank Mitra	1	Bank Mitra-1,1 MBK,4 CRP
37		Solar GPLF	MBK	1	
38		Solar CLF A	CRP-CM	1	
39		Solar CLF B	CRP-CM	1	
40		Paikarapur CLF A	CRP-CM	1	
41		Paikarapur CLF B	CRP-CM	1	
42	Nelia GPLF	Bidyadharpur CLF A	CRP-CM	1	CRP-7
43		Nelia CLF-1	CRP-CM	1	
44		Nelia CLF-2	CRP-CM	1	
45		Bidyadharpur CLF B	CRP-CM	1	
46		Sukadeipur CLF	CRP-CM	1	

Sanjayata Nath
Secretary
Block Level Federation
Barchana

Uchhina Mohapatra
President
Block Level Federation
Barchana

47		Padmanavpur & Rangidaspur CLF	CRP-CM	1	
48		Rampur & Gopalpur CLF	CRP-CM	1	
49	Arakhpur GPLF	Padmanavpur CLF	CRP-CM	1	CRP-1
50	Bandala GPLF	OGB, Chandikhole	Bank Mitra	1	Bank Mitra-1, CRP-2
51		Maa Tarini CLF, Satlunda	CRP-CM	1	
52		Maa Durga CLF, Bapatpada	CRP-CM	1	
53	Kundal GPLF	Kulaharipur CLF	CRP-CM	1	CRP-1
54	Samia GPLF	Sambarpalu CLF	CRP-CM	1	CRP-1
55	Shantipur GPLF	Shantipur GPLF	MBK	1	MBK-1
56	Badaghumuri GPLF	IOB, Chandikhole	Bank Mitra	1	Bank Mitra-1, MBK-1, CRP-12
57		Badaghumuri GPLF	MBK	1	
58		Paikirapur-1 CLF	CRP-CM	1	
59		Paikirapur-2 CLF	CRP-CM	1	
60		Badaghumuri CLF	CRP-CM	1	
61		Hariansapatana CLF	CRP-CM	1	
62		Sakuntalapur 1 CLF	CRP-CM	1	
63		Sakuntalapur 2 CLF	CRP-CM	1	
64		Sakuntalapur 2 CLF	CRP-CM	1	
65		Nuagan 1 CLF	CRP-CM	1	
66		Nuagan 2 CLF	CRP-CM	1	
67		Rambhadeipur CLF	CRP-CM	1	
68		Ahamadpur CLF	CRP-CM	1	
69		Purusottampur CLF	CRP-CM	1	
		Total MBK		5	
		Total Bank Mitra		3	
		Total CRP		61	
		Total		69	

Sanketanath
 Secretary
 Block Level Federation
 Barchana

Kichikira Mohapatra
 President
 Block Level Federation
 Barchana

ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for –

Name of the CLF: _____

Name of the GPLF: _____

Name of the Bank Branch (Bank Mitra): _____

Name of the Block: _____

A		Personal Information	
1	Full Name of the Applicant		Paste recent passport size colour photograph
2	Sex		
3	Full Name of Father/ Husband		
4	Full Name of Mother		
5	Date of Birth (DD/MM/YYYY)		
6	Age as on date of issue of notice (in Completed Years)		
7	Social Category (Please tick valid option)	Gen () / SEBC () / SC () / ST () / Minority ()	
8	Economic Category (Please tick valid option)	Poor () / EPVG () / Ration Card holder () / BPL () / Annual Income less than Rs.60,000/- ()	
9	Special Category (Please tick valid option)	PwD () / Orphan () / PVTG ()	
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin		
12	Telephone/mobile Number (Mandatory)		
13	Alternate telephone/mobile Number (Optional)		
14	Email ID (optional)		

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)

Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 th Class						
2	12 th / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)

Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

D. Language Proficiency (Put Tick Mark in appropriate column)

Arbit

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

Declaration

I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.

Date

Place

Signature

Auth

Cut from Here ✂ -----

Acknowledgement

Application No: _____

I Ms/Smt..... acknowledge receipt of application of
Ms/Smt..... for the position of for
..... CLF GPLF.....
under.....BLF on date..... at

Full Name & Signature of receiver

With seal and stamp

Handwritten mark