

# NOTICE

## BLF Office, Chhendipada Block

Letter No. 07

Date: 01.03.2023

Block Level Federation, Chhendipada invites Application from candidates for the following positions of Community Support Staff

Sl No.	Community Support Staff	CLF/GPLF		No. of Vacancy	Minimum Educational Qualification	Performance Incentive (Rs. Per Month)
1	CRP-CM	Name of Cluster Level Forum	Durgapur-1	1	10th Pass	Rs.3000/-
		Name of Village	Durgapur			
		Name of GPLF	Durgapur			
2	CRP-CM	Name of Cluster Level Forum	Jarapada-2	1	10th Pass	Rs.3000/-
		Name of Village	Jarapada			
		Name of GPLF	Jarapada			
3	CRP-CM	Name of Cluster Level Forum	Jarapada-3	1	10th Pass	Rs.3000/-
		Name of Village	Jarapada			
		Name of GPLF	Jarapada			
4	CRP-CM	Name of Cluster Level Forum	Santarabandha-1	1	10th Pass	Rs.3000/-
		Name of Village	Santarabandha			
		Name of GPLF	Changudia			
5	CRP-CM	Name of Cluster Level Forum	Jagadamunda	1	10th Pass	Rs.3000/-
		Name of Village	Jagadamunda			
		Name of GPLF	Raijharan			
6	CRP-CM	Name of Cluster Level Forum	Kampasala-1	1	10th Pass	Rs.3000/-
		Name of Village	Kampasala			
		Name of GPLF	Kampasala			
7	CRP-CM	Name of Cluster Level Forum	Dangapal-2	1	10th Pass	Rs.3000/-
		Name of Village	Dangapal			
		Name of GPLF	Nuagaon			
8	CRP-CM	Name of Cluster Level Forum	Tukuda-3	1	10th Pass	Rs.3000/-
		Name of Village	Tukuda			
		Name of GPLF	Tukuda			
9	CRP-CM	Name of Cluster Level Forum	Karnapal	1	10th Pass	Rs.3000/-
		Name of Village	Karnapal			
		Name of GPLF	Kanaloi			
10	CRP-CM	Name of Cluster Level Forum	Sapoisahi	1	10th Pass	Rs.3000/-
		Name of Village	Sapoisahi			
		Name of GPLF	Chhendipada			
11	CRP-CM	Name of Cluster Level Forum	Paranga-4	1	10th Pass	Rs.3000/-
		Name of Village	Paranga			
		Name of GPLF	Paranga			
12	CRP-CM	Name of Cluster Level Forum	Gopiballabhapur-2	1	10th Pass	Rs.3000/-
		Name of Village	Gopiballabhapur			
		Name of GPLF	Barapada			
13	CRP-CM	Name of Cluster Level Forum	Kushakila-2	1	10th Pass	Rs.3000/-
		Name of Village	Kushakila			
		Name of GPLF	Kushakila			

14	CRP-CM	Name of Cluster Level Forum	Kerejang	1	10th Pass	Rs.3000/-
		Name of Village	Kerejang			
		Name of GPLF	Patakumunda			
15	CRP-CM	Name of Cluster Level Forum	Khairabereni	1	10th Pass	Rs.3000/-
		Name of Village	Khairabereni			
		Name of GPLF	Patrapada			
16	CRP-CM	Name of Cluster Level Forum	J.D Sahi-5	1	10th Pass	Rs.3000/-
		Name of Village	J.D Sahi			
		Name of GPLF	J.D Sahi			

*Bejay Sahi*  
 President  
 Block Level Federation of W.S.H.G.  
 Patrapada  
 Block Level Federation (BLF)

**Other Eligibility Criteria:**

- Should be a woman and an SHG member
- Should be able to read and write Odia
- Well conversed with local language/dialect
- Age : Minimum 18 years
- Domicile:Residence of the same village/cluster in case of CRP-CM; same GP in case of MBK;GP/GPs coterminous with the service area of the concerned Bank for Bank Mitra; same block in case of BDSP and CRP-EP.

**GENERAL TERMS & CONDITIONS**

- 1)Application form and work description for each position are available at GPLF/BLF office. Candidate may download the Application Form and job profile from the website of Chief Development Officer-cum-Executive Officer.
- 2)Self attested documents in support of identity, qualifications, experience etc. as per the checklist have to besubmitted along with application form at BLF Office within the timeline. Original documents shall be produced as and when required.
- 3)The selection process will consist of short listing of candidates on basis of minimum eligibility criteria, academic qualifications,experience and other socio-economic cum special category.
- 4)The prescribed eligibility conditions viz. age, qualification and experience etc. should have been acquired as on date of notice. Qualification should be from approved recognized institutions.
- 5)In case of false or insufficient information/lack of proof to ascertain the eligibility of the applicant, their candidature will be rejected at any stage of the selection process.
- 6)Applicants shall mention the correct and active mobile number and email-id in the application form.
- 7)CLF/GPLF/BLF have all the rights to cancel selection process at any level of selection process.
- 8)The candidate has no right to claim for permanent job with concerned CLF/GPLF/BLF/Government.
- 9)The notice period for apply of application is 15 days i.e from 04.03.2023 to 18.03.2023.The last date of receipt of application is 18.03.2023 before 5 PM.

Sd/-  
*Bijaya Sahu*  
 President/Secretary  
 Block Level Federation of W.S.H.G.  
 Chhendipada

Memo No. 08 Date: 01.03.2023

Copy forwarded to CDO-cum-EO, Zillaparishad, Angul for favour of kind information and requested to take necessary steps for publish this notice in district NIC web-site effective from 04.03.2023 for wide circulation.

*Bijaya Sahu*  
 President/Secretary  
 Block Level Federation of W.S.H.G.  
 Chhendipada

Memo No. 09 Date: 01.03.2023

Copy forwarded to BDO/CDPO Chhendipada for favour of kind information and requested to publish this notice at Block/ICDS Notice board for wide circulation.

*Bijaya Sahu*  
 President/Secretary  
 Block Level Federation of W.S.H.G.  
 Chhendipada

Memo No. 10 Date: 01.03.2023

Copy forwarded to Sarapanch of concern GP for favour of kind information and requested to publish this notice at GP Notice board for wide circulation.

*Bijaya Sahu*  
 President/Secretary  
 Block Level Federation of W.S.H.G.  
 Chhendipada

Memo No. 11 Date: 01.03.2023

Copy forwarded to President/Secretary of concern GPLF /CLF and concern AWW for information and requested to publish this notice at GPLF Office/AWC/other public places of CLF for wide circulation.

*Bijaya Sahu*  
 President/Secretary  
 Block Level Federation of W.S.H.G.  
 Chhendipada

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ANNEXURE-II APPLICATION FORM FOR COMMUNITY SUPPORT STAFF

Position applied for -

Name of the CLF: Name of the GPLF:

Name of the Bank Branch (Bank Mitra): Name of the Block:

A Personal Information	
1	Full Name of the Applicant
2	Sex
3	Full Name of Father/ Husband
4	Full Name of Mother
5	Date of Birth (DD/MM/YYYY)
6	Age as on date of issue of notice (in Completed Years)
7	Social Category (Please tick valid option) Gen ( ) / SEBC ( ) / SC ( ) / ST ( ) / Minority ( )
8	Economic Category (Please tick valid option) Poor ( ) / EPVG ( ) / Ration Card holder ( ) / BPL ( ) / Annual Income less than Rs.60,000/- ( )
9	Special Category (Please tick valid option) PwD ( ) / Orphan ( ) / PVTG ( )
10	Current Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
11	Permanent Address with name of Village, GP, Post Office, Police Station, Block, District, State, Pin
12	Telephone/mobile Number (Mandatory)
13	Alternate telephone/mobile Number (Optional)
14	Email ID (optional)

Paste recent passport size colour photograph

B. Educational Qualification (Self attested photocopy of Certificates & Mark sheets to be attached)

Subit

Beisaya Saha

Sl. No.	Degree/Diploma/ Certificate Course/ Any other	Total Marks	Total Marks secured	% of marks secured	Institution / College/ School	University / Board	Year of Passing
1	10 <sup>th</sup> Class						
2	12 <sup>th</sup> / Intermediate/ +2						
3	Graduation (Specify)/ +3						
4	Post Graduate (Specify)						
Any other qualification, ITI/additional degree, diploma/ degree/ certificate course. If Yes, mention below							
5							
6							
7							
8							

**C. Experience (Self attested photocopy of experience certificates and relevant documents to be attached)**

Sl. No.	Area of Experience	Name and address of SHG/ CLF/ GPLF/Department/ Organization/ govt. recognized Institution associated with	PERIOD		Total Period (In Years/ Months)
			From (MM/YYYY)	To (MM/YYYY)	
1					
2					
3					
4					

**D. Language Proficiency (Put Tick Mark ✓ in appropriate column)**

*Adhik*

*Beisaya Sahu*  
President

Sl. No.	Language	Read	Write	Speak
1	Odia			
2	Hindi			
3	English			
4	Any Other (Specify)			

Documents attached (refer to *Annexure-III* to know type of documents to be attached)

Sl No.	Name of Document attached	Sl No.	Name of Document attached
1		7	
2		8	
3		9	
4		10	
5		11	
6		12	

*Declaration*

*I do hereby, declare that information submitted by me is true to the best of my knowledge. I understand that, in case of false information, my candidature will be rejected at any given point of time and I am also liable for appropriate action.*

Date

Place

Signature

*Bisaya Sahu*  
President

*Amish*

Cut from Here



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Acknowledgement

Application No: \_\_\_\_\_

I Ms/Smt..... acknowledge receipt of application of  
Ms/Smt..... for the position of ..... for  
..... CLF ..... GPLF.....  
under.....BLF on date..... at .....

Full Name & Signature of receiver

With seal and stamp

Bajaya Sahu  
President

Block Level Federation of W.S.H.G  
Chhendipada

*Handwritten signature*

## ANNEXURE-III CHECKLIST OF DOCUMENTS TO BE SUBMITTED

Sl. No.	Parameter	Self-Attested Documents to be submitted
a.	b.	c.
1.	Address Proof	Resident Certificate/Aadhaar Card/ Voter ID/ Electricity/ Water Bill/ Ration Card
2.	Identity Proof	Aadhaar Card/Voter ID/PAN Card/ Driving License/ Ration Card with Photo
3.	Age Proof	Birth Certificate/ 10 <sup>th</sup> class certificate
4.	Educational Qualification	Mark sheet/ Board Certificate/ Diploma/Degree Certificate/ Post graduate certificate/ Any other qualification certificate from approved recognized institution
5.	SHG Member	Letter from President/Secretary of concerned SHG
6.	Social Category (SC/ST/Minority)	Caste Certificate
7.	Economic Category (Poor/EPVG (SECC 2011 Census data)	PIP Under OLM as per SECC-2011
8.	Ration card holder	Ration card issued by Competent Authority
9.	BPL	BPL card issued by Competent Authority
10.	Annual Income less than Rs. 60,000/	Income Certificate issued by Tahasildar
11.	Person with Disability	Disability Certificate from concerned government department
12.	Orphan	Orphan certificate from concerned Tahasildar (staying at home)/ DCPO (staying at child care institution)
13.	PVTG	Caste Certificate
14.	Community Cadre in intensive village/ GP under OLM	Letter from concerned CLF President/Secretary (in case of CRP-CM), GPLF President/Secretary in case of MBK, Bank Mitra, CRP-EP mentioning period for which candidate is/was engaged in intensive village/ GP under OLM
15.	CRP for mobilization round/ Senior CRP under OLM	Letter/ Certificate from BMMU/DMMU/SMMU, OLM mentioning the period of engagement

*Anand*

*Balraj Sahay*  
President

Block Level Federation of W.S.H.G  
Chhendipada