



ODISHA STATE CIVIL SUPPLIES CORPORATION LTD.,

(A Govt. of Odisha Undertaking)

Registered Office: Plot No. C/2, Nayapalli, Bhubaneswar-751012

CIN: U51211OR1980SGC000894

Phone No.-0674-2395391, Fax No.-0674-2395291, website: www.oscsc.in

AE-121-2021(Pt.) Advt. No.- 8285 Dt- 27.5.22

Odisha State Civil Supplies Corporation Ltd., a State PSU invites applications from eligible candidates to fill up the following post through direct recruitment by way of Personal Interview. The last date of receipt of application is 16.06.2022 till 5 P.M.

Name of the Post	Grade	Vacancy	Pay Scale
Assistant Manager (Accounts)	II	29 UR-16(W-6) SEBC-3(W-1) SC-3 (W-2) ST-7 (W-2)	Rs. 47,600/- (L-11,C-1) as per ORSP Rule'2017

The detailed advertisement is available in the website www.foododisha.in and www.oscsc.in.

-sd-

Managing Director

Memo No- 8286 Date:- 27.5.22

Copy forwarded to

1. The FA & CAO, OSCSC Ltd., Bhubaneswar for information and necessary action.
2. The Company Secretary OSCSC Ltd. for publication in websites.


General Manager(Admn.)

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Recruitment of Assistant Manager (Accounts)

Applications through registered post/speed post are invited for recruitment of Assistant Manager (Accounts) in OSCSC Ltd., a Govt. of Odisha Undertaking from dynamic, experienced and highly motivated professionals having experience of working in major business projects under Govt./PSU/Private Sector. The appointment shall be on direct recruitment process.

Name of Post/ Grade	No. of Post	Minimum Educational Qualification	Age Limit	Experience	Pay Scale (In Rs.)
Assistant Manager (Accounts) / Grade-II	29 UR-16(W-6) SEBC-3(W-1) SC-3 (W-2) ST-7 (W-2)	Pass in Inter Chartered Accounts or Cost and Works Account Examination	Minimum - 38 years (As on 1.1.2021) Maximum - 43 years (As on 1.1.2021)	Minimum 2 years of working experience in a State/Central Govt. or any State/Central Government PSU or C and AG empanelled Chartered Accountant Firms/Reputed Private Organizations having annual turnover of more than Rs.50.00 Crore.	47,600/- (L-11,C-1) As per ORSP Rule'2017

*PWD-01 and Ex-servicemen-01 shall be filled up from any category

* Candidates having prior experience of working in SAP will be given preference.

MODE OF SELECTION:

- The Assessment of short-listed candidates applied against the post will be made through Personal Interview only.
- Based on the performance in personal interview, past experience, organizational requirement, vacancies to be operated, the candidates will be selected.

ALLOWANCES AND SERVICE BENEFITS:

Besides Basic Pay, the selected candidates will get other allowances/ benefits like Dearness Allowance, House Rent Allowance, Medical Allowance and other benefits as per Rules of the Corporation.

MEDICAL FITNESS:

The final placement of the candidate is subject to their medical fitness as per corporation standard and other joining formalities.

PLACEMENT:

The selected candidates will be taken under probation for a period of minimum one year. After successful completion of the probation period, the candidates shall be absorbed in the respective grade. The selected candidates will be posted in the OSCSC Ltd. establishment anywhere in Odisha and their posting is transferable as per the organizational requirement.

EXAMINATION FEE:

The candidate is required to send a non-refundable Demand Draft of Rs.400/- (Rupees Five Hundred) for UR and SEBC Category and Rs.200/- (Rupees Two Hundred) for SC/ST/PWD Category only drawn in favour of **“Managing Director, Odisha State Civil Supplies Corporation Ltd.”** payable at **Bhubaneswar** along with application form. Deposit of application fee does not give any right to get short-listed for the interview.

DOCUMENTS TO BE ATTACHED WITH THE APPLICATION:

1. Self attested photo copies of mark sheet and educational qualification certificate.
2. Experience Certificate, Certificates relating to previous experience. In case of experience certificate from the Private Organisation, the candidate has to furnish supporting documents as a proof of annual turnover of more than 50 Crores / C and AG empanelled Chartered Accountant Firms where the case may be.
3. Documents of supporting age proof.
4. Two self attested passport size photographs.
5. Conduct Certificates from two Gazetted Officers.
6. A Demand Draft of Rs.400/- or Rs.200/- as applicable drawn in favour of **“Managing Director, Odisha State Civil Supplies Corporation Ltd.”** payable at **Bhubaneswar** along with application form.
7. No Objection Certificate wherever applicable.
8. Resident Certificate issued by Competent Authority
9. Caste Certificate by birth in support of claim as SC/ST/SEBC wherever applicable



10. Disability Certificate (including percent of disability) issued by the concerned Medical Board wherever applicable

11. Discharge Certificates issued by the Commanding Officer of the unit last served in support of claim as Ex-Service man wherever applicable

HOW TO APPLY:

- Applicants should apply in the prescribed format as annexed at "A" in typed form only.
- No applications shall be entertained in hand written form.

INSTRUCTIONS TO THE CANDIDATES:

- The candidate should ensure that he/she fulfills the eligibility criteria and other conditions as mentioned in this advertisement. Mere submission of application or meeting the advertised specification does not entitle the candidates' eligibility for the post. In case, it is detected at any stage of recruitment/ selection/post-appointment that the candidate does not fulfill the eligibility norms and/or that he/she has furnished any incorrect/false information or has suppressed any material fact(s), his/her candidature/appointment will automatically stand cancelled, as the candidature/appointment would be deemed to be void ab initio. Further, action as per law shall be initiated against him/her.
- The e-mail id mentioned in the application form must remain valid for one year. All future communication with the candidates will take place through e-mail only. OSCSC Ltd. will not be responsible for any loss/non- delivery of e-mail/any other communication sent, due to invalid/wrong id or due to any other reason.
- Candidates working in PSUs/Govt. should generally apply through proper channel or produce "No Objection Certificate" at the time of interview. However, in case of failing in this regard, the candidate would only be allowed to join, if selected, after formal relieve order from his present organization.

Any dispute with regard to the said recruitment will be settled within the jurisdiction of Bhubaneswar.



LAST DATE:

The application complete in all respect should reach the Managing Director, Odisha State Civil Supplies Corporation Ltd., C/2, Nayapalli, Bhubaneswar-751012 by Speed Post/by Registered Post only. The last date of receipt of application is **16.06.2022 till 05.00P.M.** The envelope must be superscribed with **Post Applied for _____** in capital letter. Incomplete applications in any respect and application received after the stipulated time will not be taken into consideration. Canvassing in any form will be considered as disqualification.

The Odisha State Civil Supplies Corporation Ltd. reserves the right to modify/cancel the advertisement without assigning any reason thereof.

This advertisement is also available in the website www.foododisha.in and www.oscsc.in.

Note:

1. All the important notification & updates regarding this recruitment shall be hosted in the OSCSC website and accordingly all applicants are advised to visit the site regularly.
2. No T.A and D.A shall be paid to the candidates for attending the Personal Interview.
3. The upper age limit is relaxable as per notification of Govt. in GA Deptt. vide No.-33068-GEN dtd.27.10.1989 as follows;

Scheduled Castes/Scheduled Tribes/Women	5 years
Socially and Educationally Backward Classes	5 years

4. PWD candidates whose disability is 40% or above are required to attach disability certificate indicating % of disability and type of disability issued by the concerned Medical Board.

FACILITATION SUPPORT:

For any guidance on filling up the On-line Application and information regarding advertisement and recruitment, the candidate may contact the **OSCSC Help Desk Telephone Number 0674-2395291** in all working days between **10AM to 5PM** and / or e-mail at gmadoscsc@gmail.com



ANNEXURE-A

APPLICATION FORMAT

Affix recent passport
size colour
photograph and sign
across

1.	Name of the Post					
2.	Name of the Candidate					
3.	Father/Husband's Name					
4.	Date of Birth					
5.	Category	SC/ST/SEBC/UR				
	Sub-Category	PWD (% of disability) /Ex-Servicemen				
6.	Permanent Address					
7.	Age as on 01.01.2021	Year		Month		Day
8.	Address of Correspondence					
9.	Contact Number and e-mail ID					
10.	Details of Education	10 th	12 th	Graduation	Cost Accountant/ Chartered Accountant	Any other qualification
	a) Examination Passed					
	b) Year of Passing					
	c) Name of the Institute/ University/ Board					
	d) Subjects					
	e) Percentage in aggregate					
	f) Division					

11.	Details of post required qualification working experience (nature of work) along with pay scale/pay package (In chronological orders)			
	Total years of experience			
12.	Details of service			
a)	Current Organization			
b)	Date of Appointment			
c)	Grade/Scale at the time of appointment			
d)	Total length of service			
e)	Present Grade/Scale			
f)	Date from which in present grade			
13.	Application Fee Details	D.D No:	Date:	Name of the Bank:

*** For applicant having experience in more than one organisation, Clause No. -12 along with Sub-Clause (a to f) to be repeated.**

I hereby declare that the particulars furnished in the application are true. I understand that my candidature will be cancelled if the information found to be false or incorrect.

Date:

Full signature of the candidate

Place:

